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**Dr. Kathleen A. Rose, Superintendent/President**

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

REGULAR MEETING, BOARD OF TRUSTEES

Tuesday, May 9, 2017

Hollister City Hall, City Council Chambers

375 Fifth Street, Hollister, CA 95023

MINUTES

1. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:02 p.m.

* 1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry

Dr. Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Dr. Michele Bresso, Vice President of Academic Affairs

Fred Harris, Vice President of Administrative Services

Dr. Eric Ramones, Associate Vice President of Human Resources and Labor Relations

Nancy Bailey, Executive Assistant to the President

* 1. Comments from the Public

No comments.

* 1. Recess to Closed Session

The Board recessed to closed session at 6:03 p.m.

1. OPEN SESSION 7:00 p.m.
2. Call to Order

President Laura Perry called the meeting to order at 7:11 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry and Iris Cueto (student trustee)

Dr. Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Fred Harris Vice President of Administrative Services

Dr. Arturo Rosette, Interim President, GCFA

Jessica Fromm, Professional Support Staff Representative

Nancy Bailey, Executive Assistant to the President (Recorder)

Others in Attendance: Jessica Hooper, Omar Lopez, Peter Wruck, Susan Sweeney, Brooke Boeding, Caleb Mabie, Eric Ramones, Carina Cisneros, Tarianna Perez, Ken Wagman, Bobbi Jo Palmer, Ron Hannon, Eduardo Cervantes, and Fran Lozano

1. Pledge of Allegiance

The Pledge of Allegiance was led by Walt Glines.

1. Report of any Action Taken in Closed Session

Laura Perry reported that no action was taken in closed session.

1. Approval of Agenda

MSC (W. Glines/I. Cueto) to approve the agenda.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Consent Agenda
2. Regular Meeting of the Board of Trustees minutes, April 11, 2017, and Athletic Committee minutes, April 24, 2017
3. Personnel Actions
4. Warrants and electronic transfers drawn on District Funds
5. Payroll Warrants drawn on District Funds
6. Purchase Order Ratification
7. Ratification of Agreements
8. Budget Adjustments
9. Monthly Financial Report
10. Measure E Bond Quarterly Financial Status Report as of March 31,
11. Retiree Health Benefit Trust Investment Portfolio Status as of March 31, 2017

MSC (W. Glines/I. Cueto) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Comments from the Public

Omar Lopez – ASGC President, summarized his educational and extracurricular activities while attending Gavilan College. He graduates in May 2017 with two associate degrees and a certificate and acknowledged his family support. Omar Lopez expressed concern for students who require more support from campus services and noted many areas where he thought improvement was needed.

1. Recognitions
2. Recognition of the Employee of the Month

April 2017 – Noemi Naranjo

Jan Bernstein Chargin introduced Noemi Naranjo, a ten year employee in the Public Information Office. Noemi Naranjo uses her skills to provide departments and programs with posters, flyers, and event materials. She coordinates volunteers when Gavilan participates in community events.

1. Recognition of Student Trustee Iris Cueto

Kathleen Rose acknowledged student trustee Iris Cueto’s last board meeting with flowers and a thank you for her service. Laura Perry presented a certificate of appreciation to Iris Cueto on behalf of the board members. Iris Cueto was recognized by board members for her passion and for advocating for student rights. Iris Cueto said she learned a lot about leadership skills from the trustees.

1. Officers' Reports
2. Vice Presidents

Kathleen Moberg – recognized both Omar Lopez and Iris Cueto for using their voices to advocate for students. She reported that “Super Saturday” was a success with student services’ staff providing assistance to 200 incoming student.

Michele Bresso – met with student tutors for a discussion on needs and common interests.

Fred Harris – and Rachel Perez served on the Rotary’s scholarship committee. He and Kathleen Rose attended an intergovernmental meeting for San Benito County and the City of Hollister. He said campus departments will be moving back into the student center building May 17-19. He said an application is being submitted to California Department of Fish and Wildlife for an Incidental Take Permit to mitigate Phase II of Coyote Valley. Fred Harris said the lease for the Briggs building is being amended by the City of Hollister and will return to the board for approval. He said 13 interested bidders walked the athletic field project.

1. College President

Kathleen Rose said the completed Educational Master Plan provides information for program development, expansion, and growth. She encouraged everyone to read it as campus discussions will be taking place. She expressed appreciation for Kathleen Moberg’s and Veronica Martinez’s work on the first “Super Saturday.” She also thanked everyone who participated in the five high school educational forums held over the last two weeks.

1. Academic Senate

Arturo Rosette said the senate has been reviewing committee reports from the curriculum, equity, and professional learning committees. He said the senate has been reviewing board policies and procedures. He said two (2) faculty will be attending a curriculum institute and up to five (5) faculty may be attending the state academic senate leadership institute.

1. Professional Support Staff

Jessica Fromm said she and Denise Apuzzo will be attending the annual CSEA conference in August.

1. Student Representative

Iris Cueto attended general assembly including valuable workshops. She shared a concern of students to provide more accessibility for disabled students. Iris Cueto said ASGC elections are over. She thanked Omar Lopez and Tarianna Perez for their volunteer work to ASGC and their leadership.

1. Board Member Comments

Jonathan Brusco – thanked Omar Lopez and Iris Cueto for their service to students. He is happy with the progress made by the leadership of the college this year.

Rachel Perez – said May is a month of rewarding events. She reported on a Guided Pathways meeting she attended on campus. Rachel Perez attended the first meeting of the Latino Advisory Committee with 30 other community and staff members. She and Walt Glines will be co-chairing the committee. The advisory group will meet again on June 5.

Mark Dover – congratulated staff on “Super Saturday.”

Walt Glines – attended the Elks Lodge scholarship presentations. He thanked Omar Lopez for his “call to action” during public comments He thanked everyone involved in the extraordinary outreach to the high schools.

Lois Locci – participated as a reviewer on the GECA senior project panel. She noted the requirements and the high level of work achieved by the students.

Kent Child – acknowledged Gavilan retirees and their years of service to the college. He announced the recent passing of Robin Rude, Gavilan’s purchasing officer for 22 years.

1. Board President

Laura Perry congratulated Omar Lopez and thanked Iris Cueto. She commented on the productive and successful year and acknowledged the new president, faculty, staff and students who made it happen.

1. Board Committee Reports

Mark Dover reported that the Athletic Committee met to review the status of the athletic facilities’ upgrades. Renderings of the project were provided. Mark Dover said the timeline was discussed and the impact it would have on Gavilan’s sports home games.

1. Information/Staff Reports
2. Sabbatical Leave Report

ESL Instructor Bea Lawn provided an overview of her experience as a full-time student in Spanish linguistics, literature, and culture through a semester of courses at San Jose State University. She said the experience will make her more effective in a Spanish classroom.

1. Update on the TRIO Student Support Services Program and Mathematics Engineering Science Achievement Program (MESA)

Eddie Cervantes provided a comprehensive report on the services offered to students in the TRIO and MESA programs, the obstacles they face and the data collected on both programs.

Eddie Cervantes reported that 200 students are served by TRIO with grant funding for 140. MESA is funded to serve 125 with Gavilan serving 135. Trustees had questions about access to laptops. Rachel Perez commented that services such as TRIO, MESA, and EOPS provide a sense of community. Iris Cueto noted that outreach to the family is valuable to the student.

1. Academic Senate Reorganization Update

Arturo Rosette reviewed that Academic Senate has been undergoing reorganization in an effort to best meet its duties. Over the past 18 months, they’ve reviewed committee work and leadership and researched updates for both the constitution and bylaws. Arturo Rosette presented the ratified Constitution and Bylaws. He highlighted a change in leadership to better distribute the duties of the president. He described the roles of both the Academic Senate Executive and Academic Senate Steering Committees. The Academic Senate is requesting institutional support in the form of additional resources; reassign-time. Arturo Rosette added that elections are currently taking place.

III. ACTION ITEMS

1. Old Business
2. Curriculum - English 1A

Dean of Liberal Arts and Sciences Fran Lozano and English Instructor Jessica Hooper provided the trustees with additional information on the proposed course change for English Composition 1A increasing units from 3 to 4. The change will provide students the opportunity to move through transfer level English 1A in a year. Jessica Hooper said data statewide shows students are more successful when they can move through their courses quickly. Trustees asked a variety of questions regarding rigor, success rate, financial impact on students and faculty load, and pilot programs. Some trustees said the data presented did not answer their questions.

Kathleen Rose appreciated the depth of the conversation and the scrutiny of the board and the curriculum committee regarding the proposal. . She said this change in curriculum addresses a student success issue. She recommended approval with subsequent progress reports.

MSC (K. Child/I. Cueto)

Vote:

4 Ayes: Jonathan Brusco, Kent Child, Rachel Perez, Lois Locci, and (Iris Cueto – student trustee) to approve.

2 Noes: Walt Glines and Laura Perry

1 Abstain: Mark Dover

1. New Business

\* (a) Resolution 1020: Solar Contracts: Hold a Public Hearing per California Government Code Section 4217.10 et seq.; Authorize execution of certain contracts with SunPower Corporation, Systems (“SunPower”) for the Procurement, Operation & Maintenance, Output Guarantee, and Warranty of Energy Equipment; and Authorize a CEQA Exemption

Public hearing opened at 9:56 p.m. No comments.

Public hearing closed at 9:57 p.m.

MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

\* (b) Resolution 1021: Solar Financing authorizing the sale of Clean Renewable Energy Bonds and the execution of legal documents relating to that sale

MSC (J. Brusco/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

\* (c) Resolution 1022: Debt Issuance and Management Policy authorizing the Board of Trustees of the Gavilan Joint Community College District to approve a Debt Issuance and Management Policy in Accordance with S.B. 1029

MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Student Trustee Rights and Privileges

MSC (I. Cueto/J. Brusco) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Facilities Master Plan

MSC (W. Glines/J. Brusco) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Lease Lab Classrooms at Marguerite Maze Middle School in Hollister

MSC (I. Cueto/W. Glines) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Coyote Valley Educational Center Increment #1 Change Order #2

MSC (M. Dover/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Gavilan Gym Roof Replacement, Change Order #4

MSC (M. Dover/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Notice of Completion for the Gavilan College Gym Roof Replacement

MSC (K. Child/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Gavilan Swimming Pool Renovation, Change Order #1

MSC (J. Brusco/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Gavilan Swimming Pool Renovation, Change Order #2

MSC (M. Dover/W. Glines) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Project Inspector Service Agreement with Irick Inspections, Inc.

MSC (W. Glines/L. Locci) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Approval of an agreement with Enviro Science, Inc. for an Independent Contractor Services for Gavilan College Gym Bleacher & Flooring Project

MSC (I. Cueto/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Curriculum

MSC (K. Child/R. Perez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Departmental name change from Disability Resource Center (DRC) to Accessible Education Center (AEC)

MSC (K. Child/L. Locci) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

1. Quarterly Financial Status Report, CCFS 311Q at March 31, 2017

MSC (K. Child/L. Locci) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Iris Cueto – student trustee) to approve.

0 Noes

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is June 13, 2017, GECA Multi-Purpose, Gilroy Campus.
2. Adjournment – The meeting was adjourned at 9:46 p.m.